

COUNCIL MEMBERS
Eric Rodriguez, Mayor
Rick Bonilla, Deputy Mayor
Diane Papan
Amourance Lee
Joe Goethals

CITY OF SAN MATEO

Regular Meeting Minutes

City Council

City Hall
330 W. 20th Avenue
San Mateo CA 94403
www.cityofsanmateo.org

Monday, February 1, 2021
Remote 7:00 PM
Regular Meeting

CALL TO ORDER This meeting is being held under the provisions of State of California Governor Gavin Newsom's Executive Order N-29-20; in which Brown Act regulations are relaxed to allow members to remote in due to the Coronavirus Covid-19 health emergency.

Roll Call

Remote: Mayor Rodriguez, Deputy Mayor Bonilla, Council Members: Papan, Lee and Goethals

CEREMONIAL

1. Black History Month – Proclamation
2. HIP Housing (Human Investment Project, Inc.) – Calendar Presentation

CONSENT CALENDAR

The following items, 3 through 9 were considered to be routine by the City Council. After the titles of the items were read by the City Clerk, the public was invited to comment and there were no speakers. Motion passed 5-0.

Moved: Papan, Seconded: Lee
Ayes: Rodriguez, Bonilla, Lee, Papan and Goethals
Noes: None

3. City Council Meeting Minutes – Approval
Approve the minutes of the City Council Special and Regular meeting of January 19, 2021.
4. Ordinance Adoption – Disposable Food Service Ware Regulations
Adopt an Ordinance to repeal Chapter 5.89 "Polystyrene-Based Disposable Food Service Ware" of the San Mateo Municipal Code and adopt a new Chapter 5.89 "Disposable Food Service Ware" to regulate the use of disposable food service ware by food facilities.

Enactment: Ordinance No. 2021-03
5. Public Works Bucket Truck Purchase – Contract
Adopt a Resolution to approve an alternative purchasing process to approve a contract with National Auto Fleet Group in the amount of \$197,832.44 and authorize the acting Public Works Director to execute the contract in substantially the form presented.

Enactment: Resolution No. 15 (2021)

6. California Department of Transportation Sustainable Communities Grant Application – Letter of Support
Approve a letter of support to the California Department of Transportation for the fiscal year 2021-22 Sustainable Communities Grant application; and authorize the Mayor to sign the letter on behalf of the City Council in substantially the form presented.
7. Service Employees International Union Non-Merit Part Time Unit – Memorandum of Understanding Extension
Adopt a Resolution to extend the Memorandum of Understanding with the Service Employees International Union Local 521 Non-Merit Part Time Unit through September 4, 2021.

Enactment: Resolution No. 16 (2021)

8. San Mateo City Employees Association – Memorandum of Understanding Amendment
Adopt a Resolution to amend the Memorandum of Understanding with the San Mateo City Employees' Association for a term through June 25, 2022 with the option to extend through June 24, 2023.

Enactment: Resolution No. 17 (2021)

9. Response to Grand Jury Report Regarding: “Second Units: Adding New Housing in The Neighborhoods.”
Approve the City’s response letter to the San Mateo County Civil Grand Jury Report titled “Second Units: Adding New Housing in The Neighborhoods,” and authorize the Mayor to sign and send the letter on behalf of City Council.

PUBLIC COMMENT – Susan Rowinski commented that the Sustainability & Infrastructure Commission will be hearing the American with Disabilities Act (ADA) citywide assessment and gap analysis and asked that the ADA assessment is included as a goal in the 2021-22 goal setting.

PUBLIC HEARING

10. Extension of Temporary Street Closure and Moratorium on Regulations Affecting Outdoor Activities; Adoption of Updated “Temporary Outdoor Dining Guidelines;” and Discussion of Parklets
Assistant City Manager Kathy Kleinbaum provided a presentation on the extension of downtown street programs that have been adopted during Covid-19. Council asked questions of staff. Public Comment – Lisa Diaz Nash commented to extend the parklets throughout the City, keep spaces private, and refine the parklets; Adam Loraine spoke in support of staff’ recommendations; Susan Rowinski commented on the need to put parklets along all public streets throughout the city; and Michael Weinbauer commented in support of permanent extension of parklets and the closure of B Street. Council provided their comments in support of staff’s recommendation.

Motion to Adopt a Resolution to extend the temporary street closures through September 30, 2021 and to update the “Temporary Outdoor Dining Guidelines”; adopt an Emergency Ordinance to extend the moratorium on enforcement of minimum parking space requirements and zoning regulations for commercial uses in private shopping centers; and provide feedback on policy options for a long-term parklet program. Motion passed 5-0.

Moved: Bonilla, Seconded: Rodriguez
Ayes: Rodriguez, Bonilla, Lee, Papan and Goethals
Noes: None

Enactment: Resolution No. 18 (2021)

Enactment: Emergency Ordinance No. 2021-04

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OLD BUSINESS

11. Short-Term Rental Regulations and Permit Fee – Ordinance Introduction and Resolution

Management Analyst Denise Garcia provided a presentation outlining the process to review short-term rental regulations. She provided an overview on changes since the Council provided feedback in a study session and outlined the implementation plan. Council asked questions of staff. Public Comment – Lisa Diaz Nash commented on the residency requirement. Council provided direction that the appeal process could be handled at the Community Relations Commission.

Motion to Introduce an Ordinance to amend the San Mateo Municipal Code Chapter 5 “Business Licenses and Regulations,” to regulate the usage of Short-Term rentals and adopt a Resolution to amend the 2020-21 Comprehensive Fee Schedule to add two new fees for Short-Term Rental Registration and Short-Term Rental Registration Appeal. Motion passed 5-0.

Moved: Bonilla, Seconded: Goethals

Ayes: Rodriguez, Bonilla, Lee, Papan and Goethals

Noes: None

Enactment: Resolution No. 19 (2021)

12. COVID-19 Update

City Manager Drew Corbett provided an update on operational impacts and other City efforts related to COVID-19. There were no questions. Public Comment – there were no speakers. No action was needed at this time.

REPORTS AND ANNOUNCEMENTS

The City Manager, City Attorney and Council Members reported on their various assignments and liaison roles.

CLOSED SESSION

Following the opportunity for Public Comment, Caroline Vertongen commented on the sewer overcharge and asked for consideration for refund for the overcharge. Council convened into Closed Session to consider:

13. Conference with Legal Counsel – Anticipated Litigation

Initiation of litigation pursuant to paragraph (2) of subdivision (d) of section 54956.9: one potential case

ADJOURNMENT

Following a moment of silence, the City Council adjourned the meeting in memory of Rosalyn ‘Roz’ Koo, philanthropist and social activist and leader of Self-Help for the Elderly, who passed on Saturday evening. All of Council individually commended her for her amazing contributions to the community, her vision, leadership, and her personal support and influence in empowering individuals. Attributes include: hero, angel, incredible generosity, visionary, a heart and a conscience, saw needs and filled them, compassionate, set an incredible example, powerful and strong, community organizer, could command a room with her presence, knew every single person’s name in any room, left no person behind, and she truly demonstrated servant leadership. We are richer for her presence in the community.

APPROVED BY:

SUBMITTED BY:

Eric Rodriguez, Mayor

Patrice M. Olds, City Clerk